



OUR REGULATIONS ARE IN PLACE TO KEEP OUR STUDIO RUNNING EFFICIENTLY THROUGHOUT THE YEAR. IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL THE OFFICE:

Beaches & Leaside – administration@creswelldance.com

Accounts - accounts@creswelldance.com

Registration & Purchase: To register or purchase from the CRESWELL DANCE ACADEMY Jackrabbit online booking system, you must be over eighteen years of age. You must ensure that the details provided by you on registration or at any time are correct and complete.

CAMPS

- Each Camp week runs for 5 days (apart from holiday weeks and Musical Theatre Camp at Leaside) on the following dates:
 - **July 2-5** (4 days) - Let's Go to the Beach (Beaches/Leaside)
 - **July 8-12** - Animal Planet (Beaches/Leaside)
 - **July 15-19** - Barbie & Ken's Summer Camp Adventure (Beaches/Leaside)
 - **July 22-26** - Magical Cartoon Kingdom (Beaches/Leaside)
 - **Aug 6-9** (4 days) - Enchanted Lands (Beaches Only)
 - **Aug 12-16** - Under the Big Top (Beaches Only)

 - **Aug 6-16** (2 weeks) - Broadway Bound! Musical Theatre (Leaside Only - does not include Sat, Sun)

- Camp fees must be paid in FULL in order for your spot to be reserved. Once enrollment has been approved, the total amount will be charged to the credit card on file.
- Students must be registered and have completed and submitted all the designated camp forms before attending camp.
- Camp Days will not be rescheduled due to Acts of God (e.g. extreme weather, etc.)
- Camp week change requests must be submitted through the [Creswell Camp Change Request Form](#) and received and approved by the office prior to starting the new camp week. There is a \$25 admin fee for all change requests.
- Please note that students may not be able to change camp weeks if the size of the camp is at capacity.

DRESS CODE

- Students are to arrive at Creswell dressed in the proper clothing and footwear specified in our Creswell Summer Camp Info Package. The Info Package will be distributed prior to the start of camp.



WITHDRAWAL

- **14 business days** of written notice is required for camp or program withdrawals. Any cancellations with 14 or more days of notice will be credited/refunded and a \$50.00 withdrawal fee per dancer or participant will apply. **There are NO REFUNDS within 14 DAYS of the beginning of camp/workshop.** e.g. For July 2 start date, withdrawal notice must be given by 5:00pm on June 12.
- Creswell Dance Academy does not give credit and/or refunds for camp day(s) missed due to holiday, vacation, illness, weather, etc.
- Cancellation is permitted where a dancer is not able to participate for medical reasons. A doctor's note confirming that the dancer is not permitted to participate is required and upon receipt, a refund/credit will be issued, and a \$50 withdrawal fee will apply. *In order for said dancer to return to camp, we must receive a doctor's note completed by their health care practitioner.*
- For any camps cancelled due to low enrolment, the studio will offer an alternate week pending availability. If an alternate week is not found, a full refund or credit will be issued.
- For any questions regarding fees, registration, and withdrawal, please contact our Accounts Dept: accounts@creswelldance.com

CODE OF CONDUCT

Students and parents are expected to personally display and actively encourage positive behaviour. Respect and consideration are to be demonstrated toward Creswell Dance Academy teachers, staff, parents, peers, and physical space at all times.

Creswell Dance Academy has a Zero Tolerance Behaviour policy for students and parents. Inappropriate behaviour, such as bullying, harassment, acts of aggression, and disrespectful or abusive behaviour towards staff, parents, or dancers, will result in dismissal from the Summer Camp Program without a refund.

GENERAL GUIDELINES

- All dancers and staff will do a self-assessment for signs and symptoms of Covid-19 or other illnesses before entering the studio. If a dancer displays signs or symptoms of illness while at camp, parents/caregivers will be notified and asked to pick up their child from the studio.
- Parents/caregivers please drop off dancers for 9:00 am camp start.
- If early drop-off or late pick-up is required, parents/guardians must register in advance.
- Early drop-off will be available for a fee of \$10/day.
- Late pick-up will be available for a fee of \$10/day.
- Parents/Caregivers who arrive after their designated pick-up time will be charged \$10 for every 15 minutes they are late. Designated pick-up times are as follows:



- Full-Day camp with regular pick-up: 4:00pm
- Full-Day camp if registered for late pick-up: 4:30pm
- To mitigate overcrowding in our reception areas, we are continuing limited access to building entry. Parents/Caregivers will enter the building for drop-off and pick-up only.
- At dismissal time, camp counsellors will bring all children to the designated lobby area. Children will only be released to individuals who are explicitly listed on the permission forms provided by parents/caregivers during registration. For any changes to the list of authorized individuals, the camp administration must be notified in advance in writing. In case of unforeseen circumstances or an unscheduled change in dismissal plan where an unauthorized person needs to pick up a child, the parent or caregiver must contact the camp administration directly, prior to the scheduled dismissal time to provide approval for an alternative authorized person to pick up the child.
- As a security precaution, our doors will be locked 15 minutes after drop-off at the beginning of programming. Access into the building will be available at the end of half-day programs (12:00pm) and again at 4:00pm at the conclusion of the full-day camp. Parents should communicate with Creswell Dance Academy staff by emailing their specific location with any questions or concerns.

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- Dancers will be instructed where to place their outdoor shoes. Street shoes may not be worn inside the studios or lobby.
- Dancers must limit their belongings and only bring what is required for class into the studio. There will be limited cubby and bin storage available for belongings.
- Students are to arrive at Creswell dressed in the proper clothing and footwear.
- Change rooms are for students only.
- No gum chewing is permitted in the studio.
- Only water bottles with secure lids are allowed inside the studios. Please do not bring food into the studios. Snack and Lunch will take place in a **designated eating area**. Due to severe allergies, we are a PEANUT FREE facility. We will communicate any further food allergy alerts in our Welcome to Camp Package.
- **ALL BELONGINGS SHOULD BE LABELLED WITH YOUR FAMILY NAME.** We will not be keeping a Lost and Found. Any items left without a name label will be removed at the end of each week and disposed of or donated. This includes shoes, dancewear, streetwear, water bottles, backpacks, and anything else left behind.
- All jewellery and valuables should be left at home. Creswell Dance Academy will not be held responsible for the theft or loss of these items.
- All cell phones are to be placed in the designated cell phone storage in each studio or at the front desk. There are absolutely no photos or videos allowed in the washrooms or change rooms.

We thank you for your consideration and cooperation in helping us run a great dance school!

INFORMATION, PRIVACY, SECURITY



USE OF INFORMATION

CRESWELL DANCE ACADEMY obtains most of our information through the signing of waivers, consent through online registration portal and completion of forms. Use of your personal information for any purpose other than those outlined or the release of such information by parties outside of CRESWELL DANCE ACADEMY or its affiliates will take place only under the following circumstances: (a) When you give consent – We will disclose your personal information when you have given consent. Under no circumstances do we sell participant or personal information to others. Please note that we will not share health information that may have been provided in connection with a program, program withdrawal or request for refund. With your consent, we may use certain information to provide you with information about CRESWELL DANCE ACADEMY and its affiliates and programming. This consent is optional and you can decide to withdraw it at any time. Information collected by CRESWELL DANCE ACADEMY about its users is used internally by authorized employees of CRESWELL DANCE ACADEMY for the following reasons: To process payment, register you in the program of your choice, update you when required of any possible changes of the planned services at CRESWELL DANCE ACADEMY determination of those areas, features, and services that are valued the most and found most helpful. Also, we collect information to determine the appropriate participation in the activities and services provided at the CRESWELL DANCE ACADEMY and on our site.

PRIVACY & SECURITY

Commitment to Data Security Your personally identifiable information is kept secure. Only authorized employees, agents and contractors (who have agreed to keep information secure and confidential) have access to this information. All emails and newsletters from our sites allow you to opt out of further mailings.

CRESWELL DANCE ACADEMY will never sell trade, rent, exchange or otherwise share your personal information with any other person, company or organization.



STUDENT WAIVER AND RELEASE OF LIABILITY - CAMP 2025

I have received or will obtain a copy of Creswell Dance Policies and Procedures – Camp 2023 and will take the responsibility to carefully read and follow the rules and policies therein. I understand that Creswell Dance Academy does not give credit and/or refunds for class(es) missed due to holiday, vacation, illness, weather, etc.

I understand that I must submit a valid credit card to Creswell Dance Academy and make a payment upon registration and in full in order to secure my child's spot in the camp program. If I wish to make payment by another method, I must contact Accounts directly with that request at accounts@creswelldance.com. I will also agree to opt-in for email communications. I may withdraw this consent at any time.

I acknowledge and understand the nature of physical activities and understand that accidents and/or physical injury may occur. I agree to allow my child to assume this risk. I agree to release and hold harmless all parties involved, including Creswell Dance Academy and any and all staff members from any cause of action, claims, or demands now and in the future. I will not hold Creswell Dance Academy as a whole or its staff liable for any personal injury, catastrophic injury or any personal property damage or loss, which may occur on the premises before, during or after classes.

I understand and agree to all the COVID-19 related rules and protocols administered by Creswell Dance Academy. I understand if my child is sick, they will not come to class. If my child has tested positive for Covid-19 they must follow the Toronto Public Health guidelines relating to isolation and return to class. I understand I am willingly and voluntarily allowing my child to participate in an activity where they are around other people, thus increasing their risk of contraction. I understand the risk associated with allowing my child to participate in dance classes regarding COVID-19. However, while I also understand Creswell Dance Academy will do whatever it can to prevent the spread of the disease, Creswell Dance Academy cannot be held responsible should any child, parent or guardian contract COVID-19 while utilising Creswell Dance Academy services and premises. I hereby release and discharge Creswell Dance Academy and any of its owners, directors, officers and employees from any liability whatsoever which may arise as a result of the student participating in events sponsored by Creswell Dance Academy.